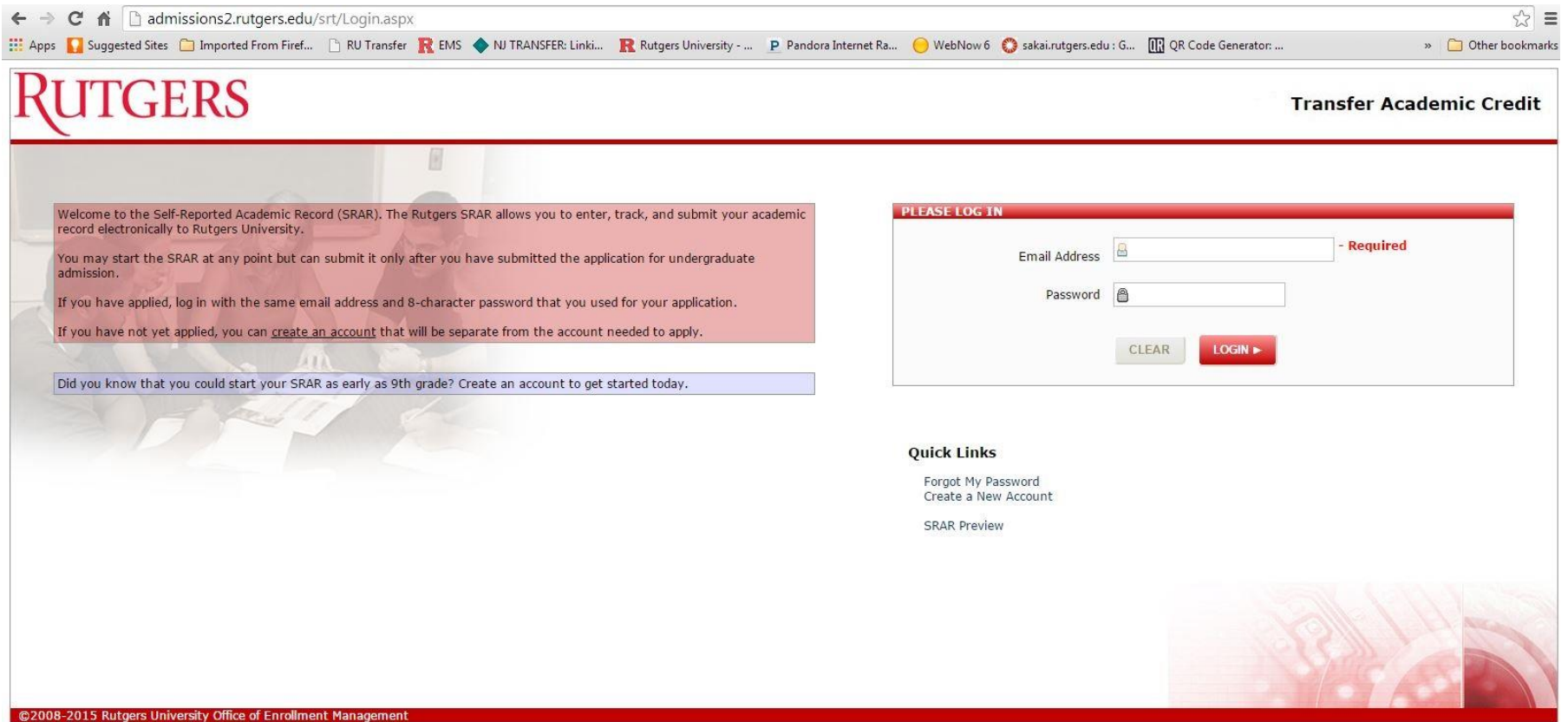


TrAC Step by Step Instructions



The screenshot shows a web browser window with the URL `admissions2.rutgers.edu/srt/Login.aspx`. The page features the Rutgers logo and the title "Transfer Academic Credit". On the left, a red box contains the following text: "Welcome to the Self-Reported Academic Record (SRAR). The Rutgers SRAR allows you to enter, track, and submit your academic record electronically to Rutgers University. You may start the SRAR at any point but can submit it only after you have submitted the application for undergraduate admission. If you have applied, log in with the same email address and 8-character password that you used for your application. If you have not yet applied, you can [create an account](#) that will be separate from the account needed to apply." Below this, a blue box says: "Did you know that you could start your SRAR as early as 9th grade? Create an account to get started today." On the right, a "PLEASE LOG IN" box contains input fields for "Email Address" (marked as required) and "Password", along with "CLEAR" and "LOGIN" buttons. Below the login box, a "Quick Links" section lists: "Forgot My Password", "Create a New Account", and "SRAR Preview". The footer of the page reads "©2008-2015 Rutgers University Office of Enrollment Management".

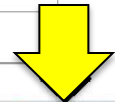
STEP 1: Login with your application email and 8 character password given to you by the Office of Admissions.

Announcements

There are currently no announcements.

Recent Status Updates

- ✓ - Kean University - Union NJ, 07083 has been deleted from your academic record.
Posted: 03/13/2015
- ✓ - Essex County College - Newark NJ, 07102 has been deleted from your academic record.
Posted: 03/13/2015
- ✓ - Kean University - Union NJ, 07083 has been added as a high school/secondary institution to your academic record.
Posted: 03/13/2015
- ✓ - Essex County College - Newark NJ, 07102 has been added as a high school/secondary institution to your academic record.
Posted: 03/13/2015
- ✓ - Your TrAC account has been created successfully.
Posted: 03/13/2015



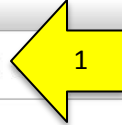
LOGOUT

BEGIN ▶

STEP 2: Click on **Begin**.

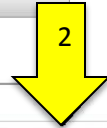
High School/Secondary School Graduation Year

Confirm your High School/Secondary School Graduation Year



Colleges Attended

*You have currently not entered any high schools or colleges.
Click the 'Add School' button to get started.*



◀ BACK

ADD SCHOOL

STEP 3: Please indicate the last year you were enrolled in High School. Then click **Add School**.

TrAC: School Lookup

← CANCEL Search College CEEB

School Name or CEEB Code  Essex County

Country

State

Additional Options

Essex County College
(Newark, NJ)

Essex County Vocational School
(Newark, NJ)

Essex County Vocational HS
(West Caldwell, NJ)

SEARCH

← CANCEL

Enter part of your school name to search. For example, if your school is 'Susan E. Wagner High School', you can enter 'Wagner'.

You can also enter the College Board CEEB code if you know it then select your school from the type-ahead list shown.

Once your school name has been entered, confirm your search options then click 'Search' to continue.

STEP 4: Type in your previous school and then select the appropriate college/university from the drop down menu.

TrAC: School Lookup

◀ CANCEL Search College CEEB

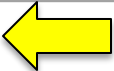
School Name or CEEB Code

Country

State

SEARCH

Please select the school which you have attended from the results presented.
If your school is not listed, click here.

| School Name | School Address | Options |
|---|--|--|
| Essex County College CEEB: 002237 | 303 University Ave Newark, NJ 07102 | SELECT  |

A B C D E F G H I J K L M N O P Q R S T U V W X Y Z All

◀ CANCEL

STEP 5: Select the appropriate school from the bottom.



High School/Secondary School Graduation Year

Confirm your High School/Secondary School Graduation Year

High Schools/Colleges Attended

Essex County College

Street Address:
CEEB Code: 002237
303 University Ave
Newark, NJ 07102

Dates of Attendance: (mm/yyyy)

From:
To:

Grade Scale:

- Letter Grades
- Number Grades
- Letter & Number Grades
- Other

Grade Source:
Transcript

STEP 6: Enter the dates of your enrollment at the college/university. Then select the grade scale. Click continue.

| |
|---|
| Selected School Essex County College CEEB Code: 002237 303 University Ave Newark, NJ 07102 |
| School Counselor <i>School Counselor information has not been entered.</i> |
| Class Rank / GPA Enter Class Rank, Class Size, and GPA Information |
| Enter Coursework Enter Coursework for 2011-2012 |
| Enter Coursework for 2012-2013 |
| Enter Coursework for 2013-2014 |
| Enter Coursework for 2014-2015 |



STEP 7: Input all courses for the academic year (fall and spring semesters). Select the first time frame and click the green arrow.

Enter Transfer Coursework

Enter Coursework for 2011 - 2012

Instructions:
- Do not round or estimate any grades

2011-2012 GPA I have not received an annual GPA for this academic year.

Courses Were Taken in

Grade Source

| Subject Area | Course Code | Course Name | Credits Earned | Grade | Term |
|-------------------------|-------------|---------------------------|----------------|-------|-------------------|
| Mathematics | MTH100. | INTRODUCTION TO COLLEGE | 3 | A | Fall |
| English | ENG101 | COLLEGE COMPOSITION I | 3 | A | Fall |
| History/Social Studies | SOC101 | INTRODUCTION TO SOCIOLOGY | 3 | A | Fall |
| Music | MUS141 | COLLEGE CHOIR I | 3 | A | Fall |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |
| --Select Subject Area-- | | | | | --Select a Term-- |

CANCEL SAVE CHANGES ▶

STEP 8: Input your GPA, the school year, and the grades you received in each course. You must input both fall and spring semesters before saving changes. Repeat steps 7 and 8 for each academic years.

admissions2.rutgers.edu/srt/srt/SchoolSummary.aspx

Apps Suggested Sites Imported From Firef... RU Transfer EMS NJ TRANSFER: Linki... Rutgers University - ... Pandora Internet Ra... WebNow 6 sakai.rutgers.edu : G... QR Code Generator: ... Other boo

RUTGERS

Transfer Academic Credit

Welcome: Transfer Servic
Home Profile Help Logou

Home | **Enter Colleges** | Enter Coursework | Review

Selected School

Essex County College
CEEB Code: 002237
303 University Ave
Newark, NJ 07102

School Counselor

School Counselor information has not been entered.

➔

Class Rank / GPA

Enter Class Rank, Class Size, and GPA Information

➔

Enter Coursework

Coursework entered for **2011-2012**

EDIT ✓

Enter Coursework for **2012-2013**

➔

STEP 9: If you attended additional colleges/universities, please click the **Enter College** link at the top.

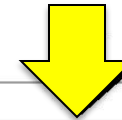
High School/Secondary School Graduation Year

Confirm your High School/Secondary School Graduation Year

High Schools/Colleges Attended

Essex County College

| | |
|---|--|
| Street Address: CEEB Code: 002237 303 University Ave Newark, NJ 07102 | Dates of Attendance: (mm/yyyy) From: <input type="text" value="09/2011"/> To: <input type="text" value="05/2015"/> |
| Grade Scale: <input checked="" type="radio"/> Letter Grades <input type="radio"/> Number Grades <input type="radio"/> Letter & Number Grades <input type="radio"/> Other | Grade Source: Transcript |



STEP 10: Select add another college/university and repeat steps 4-8 for as many as needed.

Selected School

Essex County College
CEEB Code: 002237
303 University Ave
Newark, NJ 07102



School Counselor

School Counselor information has not been entered.



Class Rank / GPA

Enter Class Rank, Class Size, and GPA Information



Enter Coursework

Coursework entered for **2011-2012**

EDIT



Enter Coursework for **2012-2013**



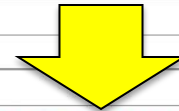
Enter Coursework for **2013-2014**



STEP 11: Once all colleges/universities have been inputted click the Review link at the top.

| Coursework Entered | | | | | | | Edit Coursework |
|--|---------|--------------------------------|---------|-------|---------|---------------|---|
| 2011 - 2012 - ESSEX COUNTY COLLEGE - Newark, NJ | | | | | | | GPA: 3.00 |
| Subject Area | Course | Actual Title | Type | Grade | Credits | Term/Semester | |
| English | ENG101 | COLLEGE COMPOSITION I | Regular | A | 03.00 | Fall | |
| Mathematics | MTH100 | INTRO. TO COLLEGE MATH | Regular | A | 04.00 | Fall | |
| Music | MUS100 | MUSIC APPRECIATION | Regular | C | 03.00 | Spring | |
| History/Social Studies | SOC250 | ALC + DRUG ABUSE IN AMER. SOC. | Regular | D | 03.00 | Spring | |
| Computer Science | CSC122 | COMPUTER SCIENCE II | Regular | C | 04.00 | Spring | |
| | | | | | | | Document Source: High School / College Transcript |
| 2011 - 2012 - KEAN UNIVERSITY - Union, NJ | | | | | | | GPA: 3.20 |
| Subject Area | Course | Actual Title | Type | Grade | Credits | Term/Semester | |
| English | EN1030 | COLLEGE COMPOSITION | Regular | A | 03.00 | Summer | |
| Fine Arts | MAT0150 | INTRO TO ALGEBRA | Regular | A | 04.00 | Summer | |
| History/Social Studies | PS1010 | INTRO TO POL SCI | Regular | C | 03.00 | Summer | |
| | | | | | | | Document Source: High School / College Transcript |

Please Note: This evaluation is unofficial and serves to give students a general idea of transferable credits.



VIEW PRELIMINARY TRANSFER CREDIT EVALUATIONS

STEP 12: Scroll to the bottom of all your inputted course work and click View Preliminary Transfer Credit Evaluation.

TrAC Preliminary Transfer Credit Evaluation

Select a school from the drop-down list to view a preliminary transfer credit evaluation for that school.

Select School

Newark College Of Arts And Sciences (Newark) ▾

Newark College Of Arts And Sciences (Newark)

Rutgers Business School - Newark (Newark)

University College - Newark (Newark)

VIEW REPORT

to check the report for each school in which you

CLOSE WINDOW

STEP 13: Select the school within Rutgers University-Newark to see the transfer credit evaluation, then click view Report

The following is an example of a Transfer Credit Evaluation Report:

TrAC Preliminary Transfer Credit Evaluation

Select a school from the drop-down list to view a preliminary transfer credit evaluation for that school.

Select School:

Note: All schools at Rutgers University evaluate credit differently so check the report for each school in which you are interested.

***** TrAC Preliminary Transfer Credit Evaluation *****

Shown below is a preliminary transfer credit evaluation based on the coursework you entered as part of your TrAC.

- Please note course prerequisites and footnotes.
- Blank course equivalencies are currently under review.
- A grade of C or better in each course is required to receive transfer credit.
- Official transcripts must be submitted by all enrolling students for final transfer credit evaluations.
- Evaluation subject to change once reviewed by the school of enrollment. Final authority about all transfer credit resides with the academic dean.
- Academic departments may have restrictions on the application of transfer courses toward specific major or minor requirements.
- For additional information about academic policies and departments at each school of Rutgers, please visit: <http://uwide.rutgers.edu/academics/schools-colleges>

STUDENT INFORMATION - NEWARK COLLEGE OF ARTS AND SCIENCES

Name: Services, Transfer

COURSE EVALUATIONS

Spring 2012 - ESSEX COUNTY COLLEGE - NEWARK NJ, 07102

| Sender Course ID | Sender Course | Credits Earned | Grade | Credits Transferred | Rutgers Course ID | Rutgers Course | Comments |
|------------------|--------------------|----------------|-------|---------------------|-------------------|----------------|----------|
| MUS100 | MUSIC APPRECIATION | 03.00 | C | 03.00 | 21:087:101 | | |

TrAC Preliminary Transfer Credit Evaluation

Select a school from the drop-down list to view a preliminary transfer credit evaluation for that school.

Select School

Newark College Of Arts And Sciences (Newark)

VIEW REPORT

Note: All schools at Rutgers University evaluate credit differently so check the report for each school in which you are interested.

COURSE EVALUATIONS

Spring 2012 - ESSEX COUNTY COLLEGE - NEWARK NJ, 07102

| Sender Course ID | Sender Course | Credits Earned | Grade | Credits Transferred | Rutgers Course ID | Rutgers Course | Comments |
|------------------|--------------------------------|----------------|-------|---------------------|-------------------|---------------------|-------------------|
| MUS100 | MUSIC APPRECIATION | 03.00 | C | 03.00 | 21:087:101 | | |
| SOC250 | ALC + DRUG ABUSE IN AMER. SOC. | 03.00 | D | N/A | N/A | N/A | NOT TRANSFERRABLE |
| CSC122 | COMPUTER SCIENCE II | 04.00 | C | 04.00 | 21:198:102 | COMPUTER&PROGRAM II | |

Summer 2012 - KEAN UNIVERSITY - UNION NJ, 07083

| Sender Course ID | Sender Course | Credits Earned | Grade | Credits Transferred | Rutgers Course ID | Rutgers Course | Comments |
|------------------|---------------------|----------------|-------|---------------------|-------------------|---------------------|-------------------------|
| EN1030 | COLLEGE COMPOSITION | 03.00 | A | 03.00 | 21:350:101 | ENGLISH COMPOSITION | |
| MAT0150 | INTRO TO ALGEBRA | 04.00 | A | | | | |
| PS1010 | INTRO TO POL SCI | 03.00 | C | 03.00 | TR:T21:EC | FREE ELECTIVE | PENDING DEPT EVALUATION |

Fall 2012 - ESSEX COUNTY COLLEGE - NEWARK NJ, 07102

| Sender Course ID | Sender Course | Credits Earned | Grade | Credits Transferred | Rutgers Course ID | Rutgers Course | Comments |
|------------------|---------------|----------------|-------|---------------------|-------------------|----------------|----------|
|------------------|---------------|----------------|-------|---------------------|-------------------|----------------|----------|